



SENIOR COST ACCOUNTANT

Sacramento, California

\$64,816 - \$81,020 ANNUAL + Opportunity for Performance Bonuses

THE ORGANIZATION

CPS Human Resource Services functions as a self-supporting public agency to assist public/non-profit sector employers in developing and enhancing their human resource programs. CPS offers a full range of professional services to include; HR consulting, test development/administration, and executive recruitment. [Click here](#) to learn more about our organization.

THE POSITION

CPS is seeking an experienced Senior Cost Accountant with a background in federal or governmental cost accounting. The incumbent will work on several federal government contracts including a significant contract to assist in the recruiting, screening, testing and hiring of federal employees within the Transportation Security Administration (TSA). Occasional travel may be required. Duties include but are not limited to:

KEY DUTIES

- Reviews and approves invoiced costs for reasonableness, allowability, and allocability per FAR and CAS. Establishes table of accounts, and assigns entries to proper accounts.
- Analyzes complex contract financial data and extracts and defines relevant information; interprets data for the purpose of determining past financial performance and/or to project a financial probability. Performs variance analyses of contract cost accounts and recommends corrective action to Executive Management.
- Develops cost / pricing estimates on Federal procurements and contract change orders. Performs complex statistical, cost, and financial analysis of contract data reported in the accounting system. Audits contracts, and prepares reports to substantiate transactions prior to settlement.
- Records, classifies, and summarizes financial transactions in accordance with FAR, CAS, and Generally Accepted Accounting Principles (GAAP). Ensures that expenditures for Federal contracts are monitored.
- Develops a wide range of financial reports for forecasting, trending, and results analysis. Uses various software applications, such as spreadsheets, relational databases, statistical packages, and graphics packages to assemble, manipulate and/or format data and/or reports.
- Uses appropriate contractual cost rates, such as indirect, fringe and G&A rates for Federal procurements and contract budget analyses. Reviews budget justification to ensure it relates to contract deliverables
- Coordinates the development of operational budgets. Analyzes and projects contract budget and expenditure patterns to assist program management in potential contract scope changes.
- Compiles working papers and approved budgets; ensures that expenditures for Federal contracts are monitored and that reports are prepared to maintain balanced accounts. Adapts accounting and record keeping functions to current technology of computerized accounting systems.

QUALIFICATIONS

Experience: Two to four years of increasingly responsible professional accounting and auditing experience including a minimum of two years of experience with federal or governmental cost accounting or auditing.

Education: Bachelor's Degree in accounting, public/business administration or relevant field.

BENEFITS

Our excellent benefits package includes; health, dental, vision, life, retirement, and many other competitive benefits. To learn more about our benefit programs, please [click here](#).

TO APPLY

Qualified candidates must complete an online application at: www.cps.ca.gov . Resumes will be requested during the second phase of the recruitment process. Candidates' qualifications and experiences will be screened, and personal interviews will be scheduled with the most highly qualified candidates. The successful candidate must successfully pass a background investigation.

FINAL FILING DATE **Open Until Filled**

CPS is an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER